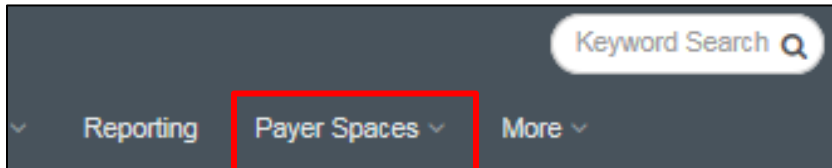


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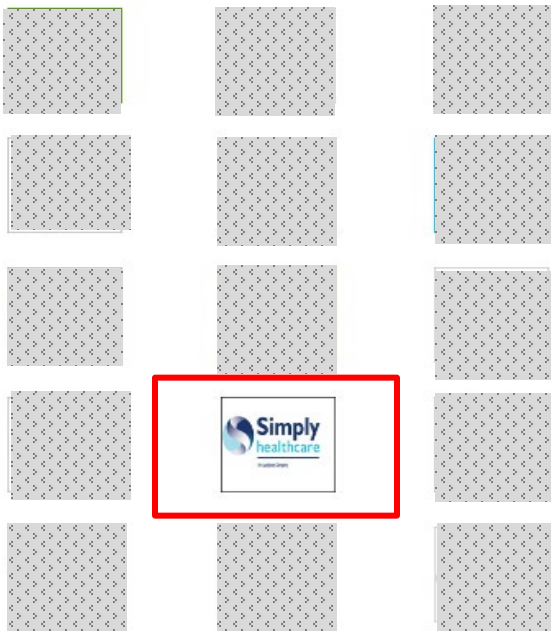
Accessing remittance inquiry

To access remittance inquiries, follow the steps below:

1. Log in to the Availity Portal.
2. Access the *Remittance Inquiry Tool* via the **Payer Spaces** option from the top navigation.



3. Choose **Simply Healthcare Plans, Inc.** from the *Payer Spaces* drop-down box.



4. Select **Applications**, then select **Remittance Inquiry**.



www.simplyhealthcareplans.com/provider | www.clearhealthalliance.com/provider

Simply Healthcare Plans, Inc. is a Managed Care Plan with a Florida Medicaid contract. Clear Health Alliance is a Managed Care Plan with a Florida Medicaid contract. Simply Healthcare Plans, Inc. is a Medicare-contracted coordinated care plan that has a Medicaid contract with the State of Florida Agency for Health Care Administration to provide benefits or arrange for benefits to be provided to enrollees. Enrollment in Simply Healthcare Plans, Inc. depends on contract renewal.

5. Choose your organization and tax ID from the drop-down box. You can search using check/electronic funds transfer (EFT) or by issue date range by selecting either **Check/EFT Number** or **Issue Date Range**. After entering the appropriate information, select **Search**.

The screenshot shows the 'Search Remits' interface. At the top, there are two tabs: '1 Search Remits' and '2 Search Results'. Below the tabs are two dropdown menus: 'Organization' with the placeholder 'Select an Organization' and 'Tax ID' with the placeholder 'Select a tax id'. Underneath is a 'Search by:' section with two buttons: 'Check/EFT Number' (highlighted in green) and 'Issue Date Range'. Below this is a grey box containing the text '(Remittances are accessible for up to 15 months in the past from current date.)' and a 'Check/EFT #' label above an input field with the placeholder 'Enter Check or EFT No.'. At the bottom left of this grey box are 'Clear' and 'Search' buttons.

- Note that this image is by **Check/EFT Number**.

6. To search by *Issue Date Range*, either select the provider from the *Express Entry* drop-down menu or enter the NPI, indicate the date range, and then select **Search**.

This screenshot shows the 'Search Remits' interface with the 'Issue Date Range' search method selected. At the top, there are two tabs: 'Check/EFT Number' and 'Issue Date Range' (highlighted in green). Below the tabs is an 'Express Entry' section with a dropdown menu labeled 'Search For a Provider'. Underneath is an 'NPI' label above an empty input field. Below that is a grey box containing the text 'Issue Date Range: (Date Range must be no more than 7 days.)'. Inside this grey box, there are two sections: 'From:' with an input field 'Enter Start Date' and a calendar icon, and 'To:' with an input field 'Enter End Date' and a calendar icon.

7. From the *Remittance Inquiry Results* page, the results can be sorted by provider name, issue date, check/EFT number or check/EFT amount.

1 Search Remits		2 Search Results		
Your Search Criteria: Issue Date Range: 01/10/2016 - 01/16/2016		Transaction ID: ██████████		
Remittance Inquiry Results:		1 - 3 of 3 records displayed		
▲ Provider Name	Issue Date	Check/EFT Number	Check/EFT Amount	View Remittance
██████████	01-13-2016	9999999999		View Remittance
██████████	01-15-2016	██████████	\$76.81	View Remittance
██████████	01-16-2016	██████████	\$16.84	View Remittance

Additional information

- Remit images are available for all members.
- Remits of over 50 pages will return the first 50 pages for viewing.
- To view all pages, download or print the remit.
- Search in span of seven days and up to 15 months back.
- To conduct a remittance inquiry, access to *View Claims Status Inquiry* is needed.